



CITY OF MORGAN HILL

17555 PEAK AVENUE MORGAN HILL CALIFORNIA 95037

DRAFT
LIBRARY COMMISSION
After Action
REGULAR MEETING

JANUARY 12, 2003

Morgan Hill Civic Center
Council Chambers
17555 Peak Avenue

LIBRARY COMMISSION	
Chair	Jeanne Gregg
Vice-Chair	Charles Dillmann
Commissioner	Kathleen Stanaway
Commissioner	Charles Cameron
Commissioner	George Nale
Commissioner	Mary Ellen Salzano
Commissioner	Einar Anderson
Commissioner	Ruth Phebus
Commissioner	Vacant

7:15 P.M.

CALL TO ORDER

Chair Gregg called the meeting to order at 7:15 p.m.

ROLL CALL ATTENDANCE

Absent: Commissioner Salzano

DECLARATION OF POSTING THE AGENDA

Per Government Code 54954.2

PLEDGE

Pledge was led by Chair Gregg

REPORTS

1. COUNTY LIBRARY REPORT

Legislation-Funding & Budgeting

Davi Evans for County Librarian Melinda Cervantes
Deputy County Librarian Sarah Flowers

Davi Evans provided the County Library report for County Librarian Melinda Cervantes. Ms. Evans reported the JPA approved establishing the Santa Clara County Library Community Facilities District for Measure B at a rate of \$42 per household with no escalator for seven years. Ms. Evans then handed-out an information sheet on Measure B.

Ms. Evans announced the County Library has a new book mobile that is ADA accessible. The book mobile will visit communities throughout County as well as outlying areas of the County.

The Governor's budget will not affect the Transaction Based Reimbursement or the Public Library Foundation. Libraries will receive \$12million in funding from (TBR) and the Public Library Foundation will receive \$15.8million.

Joint Powers Authority

Council Member Steve Tate

Council Member Tate was unable to attend the meeting. Ms. Evans provided the JPA update above.

Update on Cycle III Library Bond Act of 2000 Application

Staff Balagso reported the grant application is due on January 16th. Ms. Balagso stated the grant request will be approximately \$800,000 higher than in Cycle II. Morgan Hill's request will be \$14,183,408 and the local match will be \$7,637,220. The total project budget is \$21,820,628. The City did not use the State's method to calculate the construction cost. Instead, the City used a method based on current market prices. This method provided a more realistic projection of the construction costs.

2. MORGAN HILL LIBRARY REPORT

Community Librarian
Nancy Howe

Ms. Howe reported the potential cuts in service and staff the Morgan Hill Library would experience if Measure B fails. Ms. Howe stated the Library hours could be reduced by 20 hours a week and there would be significant staff layoffs. Commissioner Nale asked if the cuts in staff and service would be compounded if Morgan Hill built a two story library. Ms. Howe responded the Library would prefer a single story library. A two-story library would make it difficult to provide adequate patron supervision. Moving collection materials would also be difficult. If a two-story library were built, Ms. Howe stated the Library would prefer to keep the adult and teen sections on one floor as well as the reference desk.

Ms. Howe reported Morgan Hill's circulation was 48,301 in November. She also reported the Self-Check machine is not reporting numbers, so the circulation figures did not include self-check transactions. Ms. Howe stated the Holds section was moved to a public area in the front of the building. Moving the Holds to a public area allows staff to serve patrons in the check-out line more quickly.

The Library has appointed Mary Ann Pridemore as the Adult and Teen Librarian while Jody Wilson is on maternity leave. Ms. Pridemore is an experienced Teen Librarian. The Library is pleased to welcome Ms. Pridemore as a member of the staff.

Ms. Howe stated there was an unfortunate resurgence of bad behavior among a group of Britton students. Their behavior became so disruptive, the police had to be called and the students were arrested. Ms. Howe stated she appreciates how quickly the Morgan Hill Police remedied the situation. Ms. Howe stated she has met with school officials from Britton and they have established a Standard of Behavior in the Library. Ms. Howe has also written a letter to the students' parents.

The Library will host the author of the book, *Funny in Farsi* as part of the author program. There will also be a Knit-In on March 9th. Experienced knitters will teach people how to knit and will provide advice to knitters who want to learn more.

Ms. Howe attended the YAC meeting. She stated the Homework Center issue was raised at the meeting. The YAC members feel homework help would benefit middle school students rather than high school students. She is exploring the possibility of providing a short-term solution to this request. Commissioner Nale asked if Ms. Howe knew student use of the Live Oak Library. Ms. Howe responded she did not have any information regarding the Live Oak Library. Ms. Howe added the Morgan Hill Library is highly used by middle school students. Commissioner Cameron asked for the average number of bikes in the bike rack. Ms. Howe responded there are usually about 5 bikes in the rack.

3. LEGISLATIVE COMMITTEE

Vice-Chair Dillmann

Vice-Chair Dillmann reported Senator Dede Alpert will delay introducing her bill to establish a new bond for library construction.

The California Library Association now has information available on-line,

Mr. Dillmann added the Berkeley Library Foundation is holding an auction to raise funds.

4. YOUTH ADVISORY COMMITTEE

Chair England
Vice-Chair O'mahen

None

CONSENT CALENDAR

5. APPROVAL OF MEETING MINUTES OF DECEMBER 8, 2003

Commissioner Cameron noted changes to be made on page 3 of the minutes.

Commissioner Cameron moved to approve the minutes. Commissioner Nale seconded the motion. Minutes approved as amended (7:0).

BUSINESS

6. SPECIAL BENEFITS TAX CAMPAIGN STATUS REPORT

Recommended Action: Information Item. Local Campaign Committee Co-Chair and Library Commission Chair, Jeanne Gregg, will provide a status report on the campaign to pass an extension of Special Benefits Tax for Santa Clara County Libraries on the March 2004 Ballot.

Commissioner Anderson reported he attended a meeting on Measure B on January 8 in Cupertino. The meeting concentrated the strategies to be used to get residents to vote "Yes" on Measure B. A list of volunteers who have agreed to walk precincts and man the phone-banks has been developed. Precincts in Morgan Hill have been split into "walkable" and "non-walkable" due to the many hillside residences. He stated Measure B signs need to be placed in strategic places for high visibility. The Committee is trying to avoid a low voter turn out for the election.

Chair Gregg announced a joint Morgan Hill/Gilroy Measure B Kick-off Event will be held on Saturday January 17th at the Morgan Hill House. All Commissioners are invited to attend. There will be sign-up lists for people interested in volunteering to phone bank and work at information tables at various locations throughout the City. Chair Gregg emphasized the need to place signs in strategic locations to raise visibility and awareness. She added the unincorporated areas of the County are important. She asked the Commissioners to contact her if they had any of ideas of where to place signs in the unincorporated areas.

Chair Gregg announced the Election Committee will be mailing postcards to Measure B supporters. The postcards will allow supporters to indicate their method of endorsement, (i.e. contribution, lawn sign, name on list of endorsements or a combination of two or more.) Vice Chair Dillmann asked what the projected result will be if voter turn-out is light. Chair Gregg responded it will be a challenge to guarantee a high voter turn out. Commissioner Nale stated Morgan Hill had a low level of support for Measure A, therefore, it is extremely important to gain support in this community for Measure B. Commissioner Anderson added many voters do not go beyond the major items on a ballot and bonds are usually at the end. Vice Chair Dillmann stated he was scheduled to speak to the Morgan Hill and Gilroy Boards of Realtors Wednesday and Thursday regarding Measure B.

7. LIBRARY SUB-COMMITTEE

Recommended Action: Information Item. Council Member Steve Tate will provide an update on the Library Sub-Committee

Council Member Tate was unable to attend the Commission meeting. Chair Gregg provided the Sub-Committee report for Mr. Tate. Chair Gregg announced a Sub-Committee meeting will be held on Wednesday, January 14 at 9:30 a.m. She added the Committee consists of herself, Mayor Kennedy, Council Member Tate, Ed Tewes, Commissioners Nale and Cameron, Carol Holzgrafe, Julie Spier, Nancy Howe, and Steve Schwab.

She reported Mayor Kennedy met with Sun Sweet property owner, Rocke Garcia. Mr. Garcia has proposed to build at 30,000 square foot library for approximately \$9 million. The site is 3 acres.

The proposed library would be two-stories due to the size and configuration of the site. The question of the purchase of surrounding parcels and buildings was posed. However, the building in which the Morgan Hill Times is located, has been designated as an historical building and cannot be moved or renovated. She added the multiple owners of the Albertson's site have indicated there is not a high level of interest in converting the grocery store into a library. At the last meeting, City Architect, Jim Dumas, presented a conceptual drawing of the library on the Britton School site. Issues regarding this site include heavy traffic when school gets out and assuring the identity of the library remains as a public library and not a school library. Chair Gregg stated the Sub-Committee is currently exploring various possibilities and is not working on any real or concrete options at this time. Commissioner Anderson asked if the Sub-Committee had addressed additional funding for the construction of the library. Chair Gregg responded no additional funding has been discussed. She added the City Council is currently working on the conceptual plans for the Indoor Recreation Center. If the community does not express its desire to either postpone the construction of the Recreation Center or transfer funding currently dedicated to the Recreation Center to the Library, the City Council will probably move forward with the Indoor Recreation Center at its current funding level. Commissioner Cameron stated it is important the City Council is made aware the library is a priority for the community. He asked if the Commission should approve a recommendation to City Council regarding the library's priority in the community. Chair Gregg stated a recommendation would not be necessary, but that demonstrating support for the library at the City Council meeting is important at this time. Vice Chair Dillmann stated the City Council has had to make difficult choices regarding the need for facilities to be built with a limited amount of funds. Commissioner Stanaway stated the Council originally believed the library would be funded by the grant. Since no grant funds were awarded, she asked if a public hearing should be held to allow the community to indicate its support for either the Indoor Recreation Center or the Library. Chair Gregg stated the City Council needs to hear the community's desires. She emphasized the importance of attending the Council meeting and voicing your preference.

Commissioner Anderson asked if the City Council has recently asked the community for its preference:

1) Indoor Recreation Center; or 2) Library. Chair Gregg stated the library was one of the specifically named projects which contributed to the success of the extension of the RDA. She added that during the community visioning process, the Recreation Center was named as a higher priority than the Library. The City's planning process for the construction of the Recreation Center was based on the results of the visioning process. If the community's priorities have changed, members of the community must make the Council aware of the change.

Vice Chair Dillmann asked the Library staff why Morgan Hill's funding for Library operations was so low, compared to other cities. Ms. Howe responded the formula is based on population, assessed valuation, and circulation. Ms. Howe volunteered to bring the full formula with Morgan Hill's statistics to the next meeting. Commissioner Nale asked if Morgan Hill's RDA was in jeopardy as it is in San Jose. Chair Gregg responded that when the RDA was first established, the Agency leveraged funds to begin construction of projects, as did San Jose. However, when the RDA was extended, the Agency elected not to leverage funds, but to use RDA funds as they became available. This is a much more fiscally sound method and therefore, Morgan Hill's RDA is not in the same position as the San Jose RDA at this time.

8. LIBRARY FUNDRAISING COMMITTEE

Recommended Action: Information Item. Members of the Library Fundraising Committee will provide an update on the efforts to establish a fundraising organization for the Library.

Commissioner Anderson reported the Committee has placed its attention on the Measure B election and agreed not do anything that would take away from the success of the Measure B election. He added the Committee will begin to work on the development of the fundraising organization once the Measure B election is over. The Committee has been looking to other cities' Library Foundation and fundraising efforts as a model.

ANNOUNCEMENTS

None

REQUESTS FOR FUTURE ITEMS

Commissioners have requested that the following agenda items be placed on the Library Commission agenda for the next meeting or on a future date:

1. Library Special Tax – Measure B
2. Library Sub-Committee
3. Update on status of Indoor Recreation Center
4. Adult and Teen Programs – Beverly Vesla
4. Fundraising for Library – Speaker from Saratoga
5. School/Library Cooperation
6. Vision for the Library of the Future

ADJOURNMENT to the next monthly meeting scheduled on **February 9, 2004 at 7:15 p.m.** in City Council Chambers.

Commissioner Cameron moved to adjourn the meeting. Commissioner Nale seconded the motion. Motion approved (7:0)